

8 OCT 1980

MEMORANDUM FOR: Deputy Director for Administration
FROM: Thomas H. White
Director of Information Services
SUBJECT: OIS Weekly Report (25 September-1 October 1980)

Classification Review Division

CRD processed approximately 59,400 pages of material and declassified 14 percent.

Records Management Division

An Information Technology Branch representative attended the Federal Computer Conference and exhibits at the Washington Sheraton Hotel, primarily to obtain information on color graphic terminals for use with a new color graphics computer output microfilm recorder scheduled for installation in the Agency within the next few months.

Records Systems Branch representatives accompanied an ISOO inspector on an Agency audit of the Policy and Plans Group, Office of Security; Executive Registry; and Cable Secretariat. ISOO's stated objectives were to verify our sampling methods for gathering security classification statistics and thereby to be in a position to answer expected General Accounting Office inquiries.

An RSB meeting with a Department of State representative concerning classification guides was mutually beneficial. Contact is expected to continue, with a possible long-term objective of establishing an intelligence community classification guide.

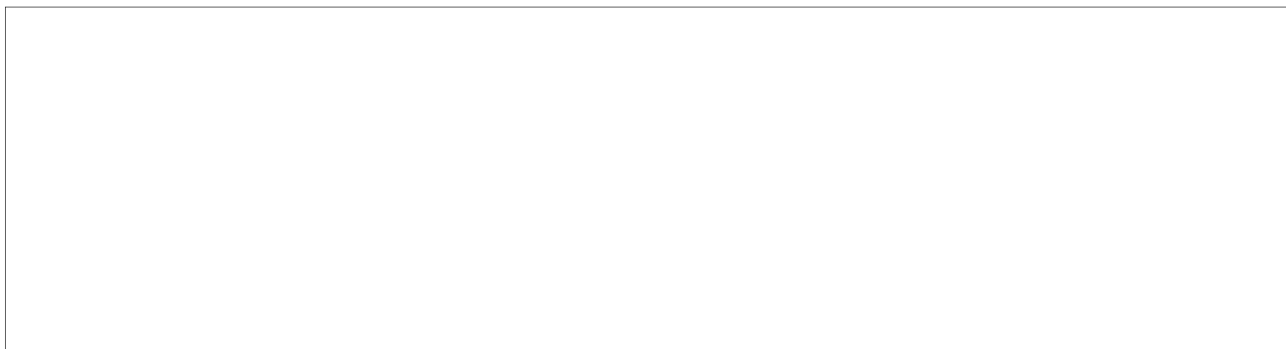
Regulations Control Division

RCD processed 41 regulatory issuances during the reporting period.

STAT

--

STAT



Information and Privacy Division

A separate report is attached.

STAT



Thomas H. White

Attachment

ADMINISTRATIVE INTERNAL USE ONLY

2 October 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM:
Chief, Information and Privacy Division, OIS

SUBJECT: IPD/OIS Weekly Report (25 September - 1 October)

1.	<u>The Week in Review</u>	<u>25 Sep - 1 Oct</u>	<u>1980 Weekly Average</u>
a.	New cases logged	39	58.9
b.	Cases closed	65	50.4
c.	New appeals logged	1	1.8
d.	Appeals closed	6	2.6
e.	Manpower (man-weeks)	141.8	125.79
2.	<u>Current Backlogs</u>		
a.	Initial requests - 2983		
b.	Appeals - 385		

3. Spotlighted Requests

ADMINISTRATIVE INTERNAL USE ONLY

Page Denied

Next 1 Page(s) In Document Denied

ADMINISTRATIVE INTERNAL USE ONLY

STAT

IPD/[] cb 2 October 1980

Distribution:

Orig - 2 Addressee

STAT

STAT

- 1 - DCI
- 1 - DDCI
- 1 - D/NFAC
- 1 - DDO
- 1 - DDS&T
- 1 - D/PA
- 1 - Comptroller
- 1 - IG
- 1 - OGC
- 1 - OLC
- 1 - OPP&M
- 1 - OL
- 1 - C/IMS []
- 1 - DDO/IRO
- 26 - DDO/IMS []
- 1 - IRG/OS
- 1 - NFAC/FIO
- 1 - DIS
- 1 - IC Staff/FIO
- 1 - IPD Subject
- 1 - IPD Chrono
- 1 - IPD Reading Board

ADMINISTRATIVE INTERNAL USE ONLY